

Sprint Backlog Grooming Meeting Minutes:

Project: Project Manager

Attendees: Jose Pujol, Jose Hernandez, Naor Vidal

Start time: 3:45pm

End time: 4:00pm

After discussion, the velocity of the team was estimated to be 2 stories each worth about 30 hours per member for the duration of Sprint 6.

The product owner chose the following user stories to be done during the next sprint. They are ordered based on their priority.

- Conduct a thorough code refactoring process to enhance maintainability, performance, and adherence to industry standards.
- Complete and approve the final iteration of UI/UX designs in Figma, ensuring a seamless user experience and visual consistency across the platform.
- Produce an engaging introduction video and a comprehensive demonstration video to effectively communicate the benefits and functionality of our software solution.
- Finalize both group and individual posters, ensuring they accurately represent the brand and convey the intended message effectively.
- Develop a polished PowerPoint presentation to showcase the key features and value proposition of our software at the upcoming event.
- Complete the compilation and refinement of the documentation packet, ensuring it provides a detailed and user-friendly guide to the application.

The team members indicated their willingness to work on the following user stories.

- Jose Pujol, Jose Hernandez, Naor Vidal
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